

Diagnostic Use: Accessing Test Results For State-Created Exams Administered Online or Paper/Pencil (Adapted with permission by Scantron Corporation)

Achievement Series Classroom Reports are available by class at the school sites.

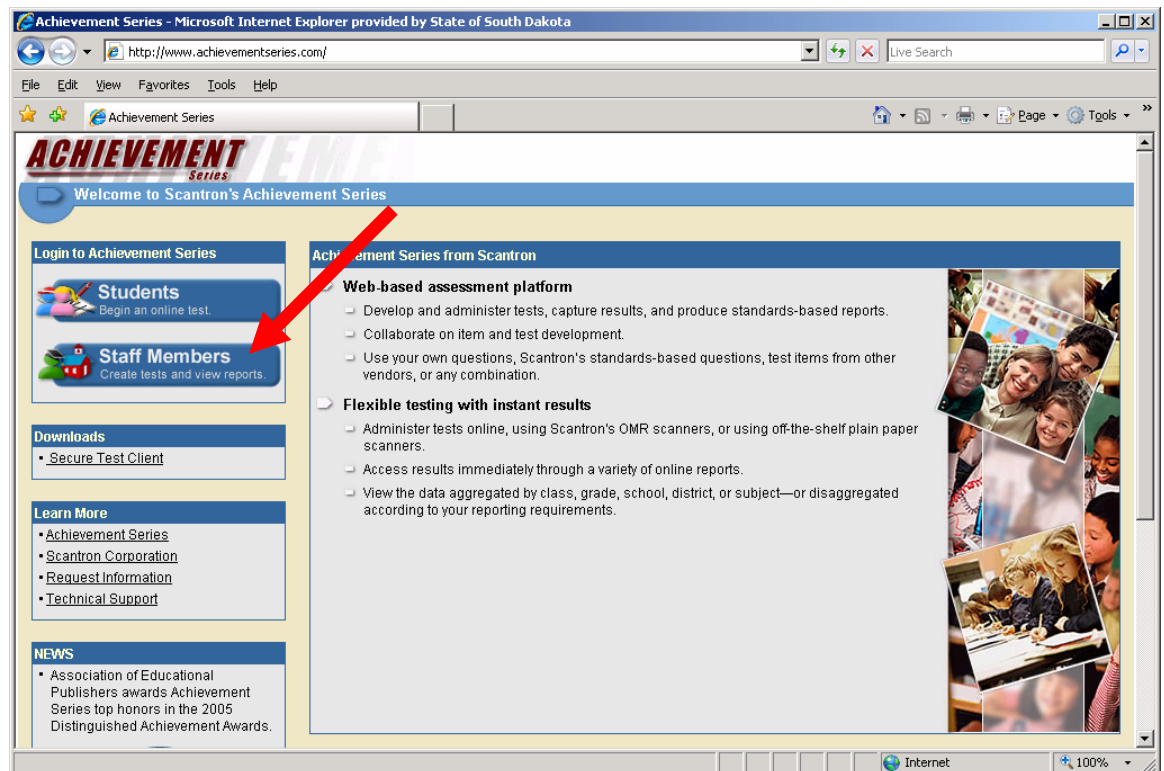
District Location Controllers and District Administrators access Classroom Reports by logging into the District Site and then *changing* to a School site.

School Location Controllers, School Administrators and Teachers access Classroom Reports by logging directly into the School Site.

Step 1. Login to the School Site

- Launch the Internet Browser and go to <http://www.achievementseries.com/>

Step 2. Click Staff Members



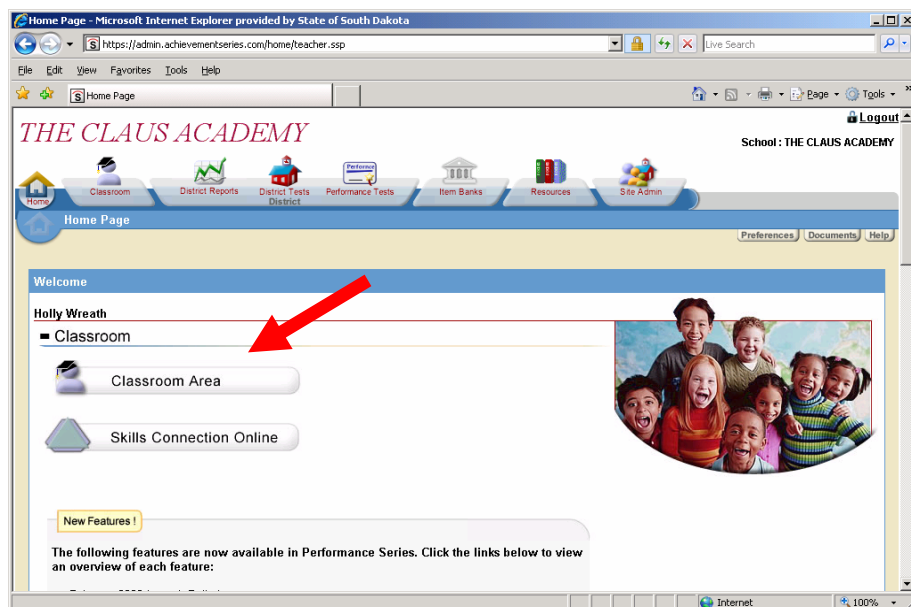
Step 3. In the Login box, enter your Site ID, Staff ID and Password.



The image shows a web browser window titled "Administrative Login". On the left, there is a graphic of a desk with books, papers, and a globe. A red arrow points from this graphic to a login box on the right. The login box contains three input fields: "Site ID:" with the value "34-0367-5601", "Staff ID:" with the value "fwreath", and "Password:" with masked characters "*****". Below these fields is a "Login" button.

NOTE: If you are logging in to the District Site, you will need to click the Change link and then select the appropriate School site.

Step 4. At the School home page, select the Classroom Area button.



- When you arrive in the Classroom Area you will see four (4) tabs.
 - **Classroom Tests:** Provides tools for the teacher to create classroom tests.
 - **Classroom Gradebook:** Stores classroom test scores.
 - **District Gradebook:** Stores District Test scores for students in the class.
 - **Shared Tests:** Stores tests shared by other staff in the same school.

THE CLAUS ACADEMY

School: THE CLAUS ACADEMY

Logout

Home Classroom District Reports District Tests District Performance Tests Item Banks Resources Site Admin

Classroom Area Preferences Documents Help

Classroom Tests Classroom Gradebook District Gradebook Performance Diagnostic Shared Tests

Math - Grade 7 Sec. 1, Wreath, Holly

Classroom Tests

Export XLS

| Active | Results | Test | Items | Test Status | Test Id | Test Date |
|--------|---------|--------|-------|-------------|----------|-----------|
| -- | -- | claus7 | 0 | 0/3 | Inactive | 3/17/08 |

Count: 1


Step 6. To view the End of Course Exam scores click on the District Gradebook tab.

- Test Names appear above columns containing students' test scores.
- The Class Average for a test appears at the top, just below the test name.
- The Class and Teacher are listed in the drop down box. This can be changed.
- The subject can be filtered by clicking the dropdown box by the list of subjects.


| Classroom Tests Classroom Gradebook District Gradebook Performance Diagnostic Shared Tests | | | | | | | | | | |
|---|-----------------------------|------------------------------------|-------------------------|---|--|--|--|--|--|--------------------|
| Math - Grade 7 Sec. 1, Wreath, Holly | | | | | | | | | | |
| Subject: All Subjects | | | | | | | | | | |
| Export XLS | | | | | | | | | | Total: 4 |
| | 12/3/07 | 12/3/07 | 1/7/08 | 3/10/08 | | | | | | |
| | 07 Reading 7.R.4.1 - Form B | 07 Reading 7.R.4.3 - Form A (Copy) | 03 Reading 3.R - Form A | 04 Math - Number Sense 4. N - Form A (Copy) | | | | | | Cumulative Average |
| Student | | | | | | | | | | |
| Class Average | A+ 93.8% | A+ 33.3% | A+ 0.0% | A+ 0.0% | | | | | | |
| Bell, Jingle | 87.5% | 33.3% | | | | | | | | 60.4% |
| Cane, Candy | 100.0% | | 0.0% | 0.0% | | | | | | 33.3% |
| Test, Foc | | | | | | | | | | |
| Class Average | A+ 93.8% | A+ 33.3% | A+ 0.0% | A+ 0.0% | | | | | | |
| Set Gradebook Options | | | | | | | | | | |
| Tests displayed in chronological order. Past year tests included. | | | | | | | | | | Change |

Step 7. Click the A+ button by the test Class Average to access Classroom Reports.

Classroom Tests **Classroom Gradebook** **District Gradebook** **Performance Diagnostic** **Shared Tests**

Math - Grade 7 Sec. 1, Wreath, Holly ▾ 

Subject: All Subjects ▾

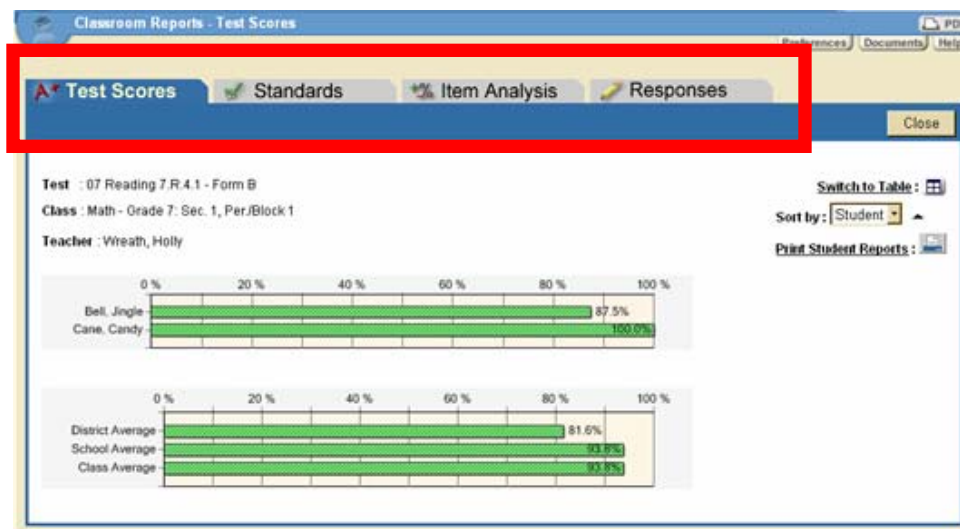
 Export XLS Total: 4

| Student ▴ | 12/3/07 07 Reading 7.R.4.1 - Form B | 12/3/07 07 Reading 7.R.4.3 - Form A (Copy) | 1/7/08 03 Reading 3.R. - Form A | 3/10/08 04 Math - Number Sense 4.N - Form A (Copy) | | | | | Cumulative Average |
|----------------------|--|---|------------------------------------|---|--|--|--|--|--------------------|
| Class Average | A+ 93.8% | A+ 33.3% | A+ 0.0% | A+ 0.0% | | | | | |
| Bell, Jingle | 87.5% | 33.3% | | | | | | | 60.4% |
| Cane, Candy | 100.0% | | 0.0% | 0.0% | | | | | 33.3% |
| Test_Foc | | | | | | | | | |
| Class Average | A+ 93.8% | A+ 33.3% | A+ 0.0% | A+ 0.0% | | | | | |

Set Gradebook Options Change

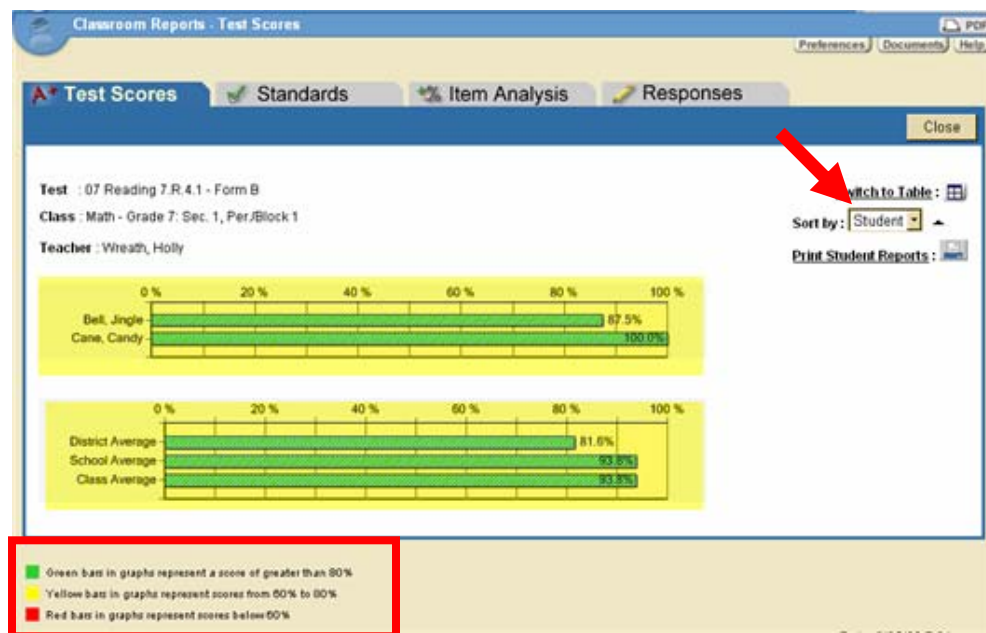
Tests displayed in chronological order.
Past year tests included.

- After selecting the A+ button you will see Classroom Reports. Located in the Classroom Reports there are four tabs:
 - Test Scores
 - Standards
 - Item Analysis
 - Reponses

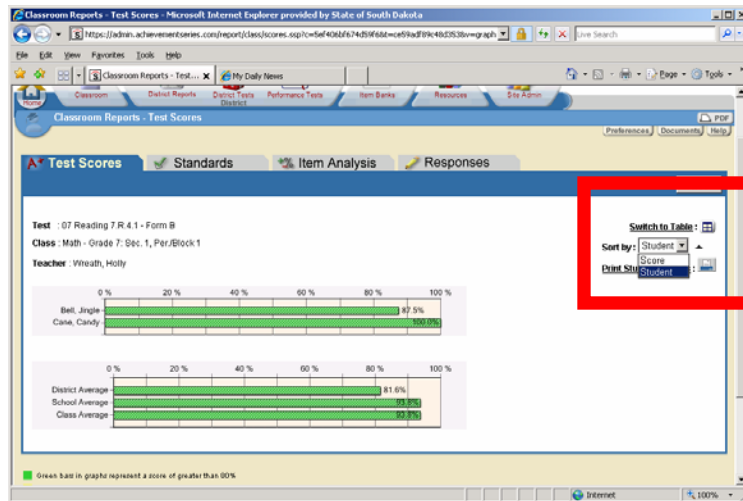


Step 8. Click the Test Scores tab.

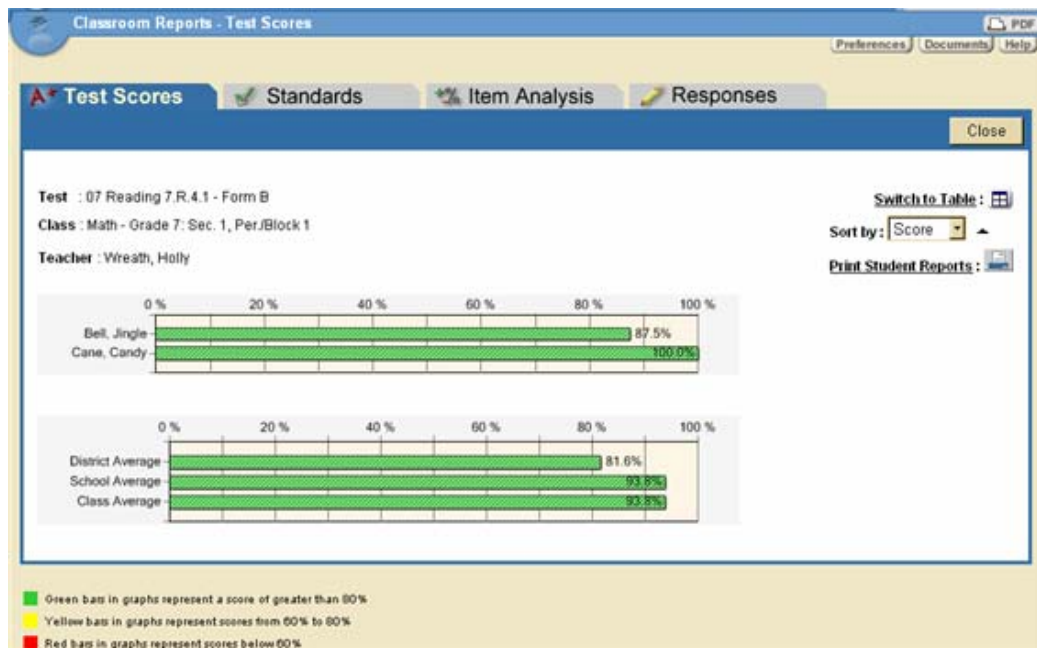
- Student scores display in graphical format, in alphabetical order.
- Colored bars next to student's names represent their attained scores.
 - Green: 80%+
 - Yellow: 60% to 79%
 - Red: 0 to 59%
- District, School and Class Averages appear at the bottom of the screen.



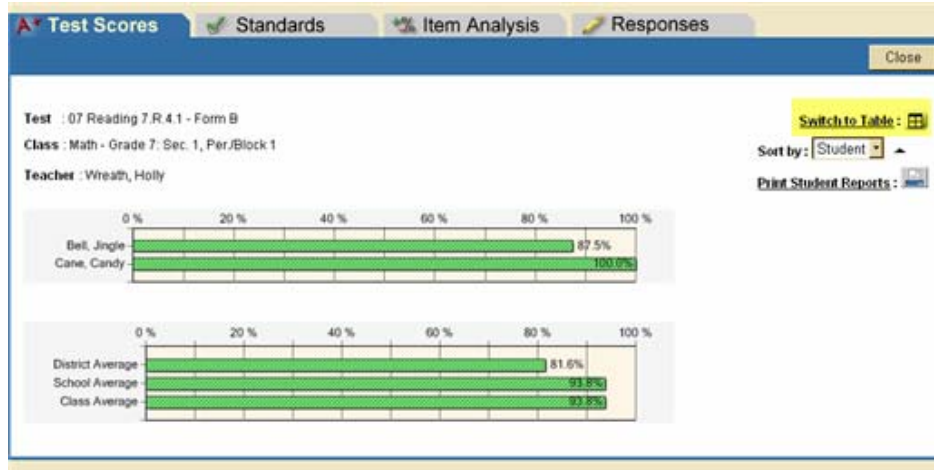
Step 9. In the upper right corner of the screen, click the down area in the Sort by box and change the view to **Score**.



- You will see the following screen listing the tests by the Score.



Step 10. In the upper right corner of the screen, click **Switch to Table**.



- You will see the following screen.

Classroom Reports - Test Scores

Test : 07 Reading 7.R.4.1 - Form B
Class : Math - Grade 7: Sec. 1, Per./Block 1
Teacher : Wreath, Holly

Switch to Graph :

Print Student Reports :

Export XLS Count: 2

| Student - | Student ID | Score | Correct | Incorrect | Partially Correct | Omitted | Subjective Score | Time | Version | Method |
|--------------|------------|--------------------|---------|-----------|-------------------|---------|------------------|----------|---------|--------|
| Bell, Jingle | 5678 | 87.5% (7.00/8.00) | 7 | 1 | 0 | 0 | -- | 00:03:58 | A | Online |
| Cane, Candy | 1234 | 100.0% (8.00/8.00) | 8 | 0 | 0 | 0 | -- | 00:04:41 | A | Online |

| Summary | Average Score | Highest Score | Lowest Score | Students Tested |
|----------|----------------|---------------|--------------|-------------------|
| District | 81.6% (6.53/8) | 100% (8/8) | 50% (4/8) | 0.01% (19/190054) |
| School | 93.8% (7.5/8) | 100% (8/8) | 87.5% (7/8) | 40% (2/5) |
| Class | 93.8% (7.5/8) | 100% (8/8) | 87.5% (7/8) | 66.67% (2/3) |

Date: 3/25/08 7:38 a.m.

- Scores will be displayed in a table, sorted alphabetically by student name.
- Sort scores in ascending (descending) order by clicking the Score heading.
- Average Test Score, Highest Score and Lowest Score are available for the Class, District and School for easy comparison.

Step 11. Click the name of a student to view the performance for each test item and on each Standard measured on the test.

Classroom Reports - Test Scores

Test Scores Standards Item Analysis Responses

Test : 07 Reading 7.R.4.1 - Form B
Class : Math - Grade 7: Sec. 1, Per./Block 1
Teacher : Wreath, Holly

Switch to Graph :
Print Student Reports :
Export XLS Count: 2

| Student | Student ID | Score | Correct | Incorrect | Partially Correct | Omitted | Subjective Score | Time | Version | Method |
|--------------|------------|-----------------------|---------|-----------|-------------------|---------|------------------|----------|---------|--------|
| Bell, Jingle | 5678 | 87.5% (7.00/8.00) | 7 | 1 | 0 | 0 | -- | 00:03:58 | A | Online |
| Smith, Emily | 1234 | 100.0% (8.00/8.00) | 8 | 0 | 0 | 0 | -- | 00:04:41 | A | Online |

| Summary | Average Score | Highest Score | Lowest Score | Students Tested |
|----------|----------------|---------------|--------------|-------------------|
| District | 81.6% (6.53/8) | 100% (8/8) | 50% (4/8) | 0.01% (19/190054) |
| School | 93.8% (7.5/8) | 100% (8/8) | 87.5% (7/8) | 40% (2/5) |
| Class | 93.8% (7.5/8) | 100% (8/8) | 87.5% (7/8) | 66.67% (2/3) |

Date: 3/25/08 7:38 a.m.

- You will then see the Student Details.

Student Details

Student : Bell, Jingle
Student ID : 5678
Test : 07 Reading 7.R.4.1 - Form B

School : THE CLAUS ACADEMY
Class : Math - Grade 7
Teacher : Wreath, Holly

| Score | Correct Item | Incorrect Item | Partially Correct Item | Omitted Item | Subjective | Version | Method | Date | Time Frame | Duration |
|----------------|--------------|----------------|------------------------|--------------|------------|---------|--------|---------|-------------------|----------|
| 87.5% (7/8) | 7 | 1 | 0 | 0 | -- | A | Online | 12/3/07 | 12/3/07 - 12/3/07 | 00:03:58 |

Export XLS Count: 1

| Score | Points Earned | Standard | Resource |
|-------|---------------|---|----------|
| 87.5% | 7.00/8.00 | 7.R.4.1 Students are able to distinguish which reference sources will provide the best information for the assigned task. | |

Export XLS Count: 8

| Item | Item Type | Student Answer | Correct Answer | Points Earned | Standard |
|------|-----------|----------------|----------------|---------------|---|
| 1 | MC | C | C | 1.00 | 7.R.4.1 Students are able to distinguish which reference sources will provide the best information for the assigned task. |
| 2 | MC | D | D | 1.00 | 7.R.4.1 Students are able to distinguish which reference sources will provide the best information for the assigned task. |
| 3 | MC | B | B | 1.00 | 7.R.4.1 Students are able to distinguish which reference sources will provide the best information for the assigned task. |
| 4 | MC | B | B | 1.00 | 7.R.4.1 Students are able to distinguish which reference sources will provide the best information for the assigned task. |

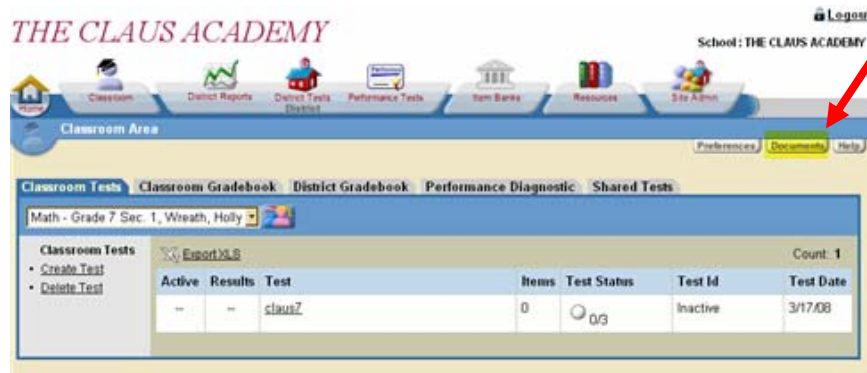
NOTE: Results for exams administered online will be available following the exam. If the state-created exam is administered paper/pencil the results will be accessed on Achievement Series once the tests have been entered by the Department of Education.

- **Online Classroom Report Training**

Scantron has created an e-Learning training program called Classroom Reports. This is an online learning program designed to introduce reports and data available through Achievement Series.

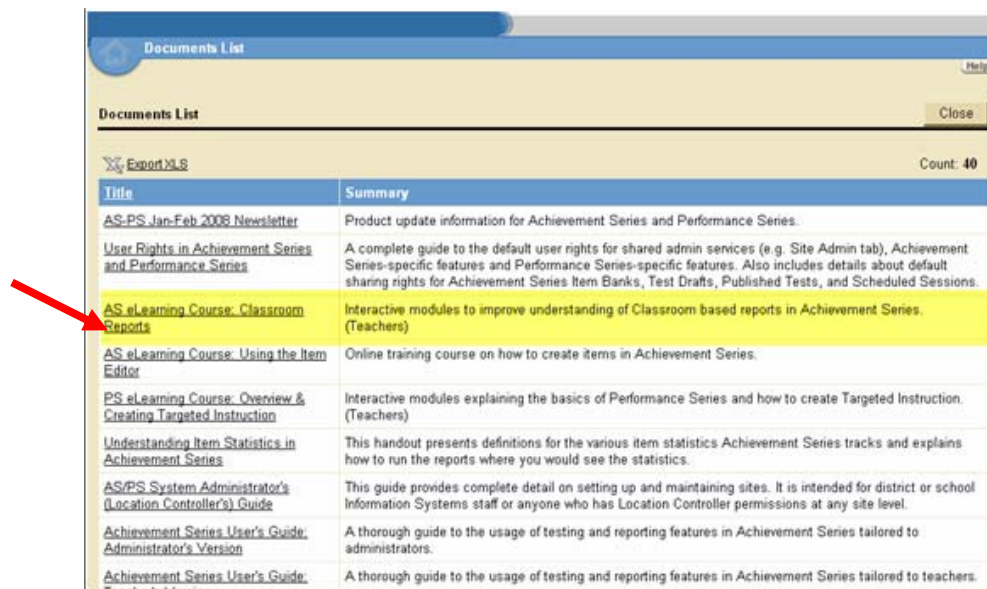
To Access this training:

Step 1. Click the Documents Tab which is located on the top right section of the page.



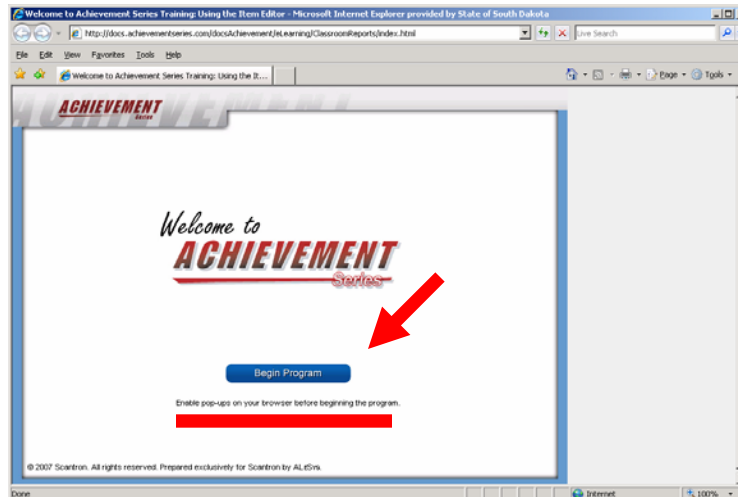
- After you click on the Document button you will see the Documents List.

Step 2. Click on **AS eLearning Course: Classroom Reports**.



Step 3. When you see the Welcome to Achievement Series screen click Begin Program.

Note: Be sure to enable pop-ups.



Step 4. Click on Module 2: Achievement Series as Formative Assessment.



Note: Module 2 Pages 5-8 will walk you through Reports.